

# AUS Non-Conforming Program Guidelines Correspondent

### Initial 2/19/2020 rev. 100

	Plaza's AUS Non-Co (DU) findings for a m conforming loans am amortized and Intere	ore simplifi ounts from	ed originat \$100,000	ion of a non-co to \$3,000,000 a	nforming progra	m. Conforming	and non-
Products		21	Product			Product Co	ada
	AUS Non-0	Conforming				NQDUF1	
	AUS Non-C					NQDUF1	
	AUS Non-C					NQDUA5	
	AUS Non-C					NQDUA7	
	AUS Non-C					NQDUA1	
				ixed Interest Or	alv	NQDUF40	
				R ARM Interest		NQDUA10	
Eligibility Matrix		<u> </u>		Primary Reside	ence		
	Property Type	LTV	CLTV	Credit Scor		Amount	Max DTI
	1-Unit SFR	95% <sup>1</sup>	95% <sup>1</sup>	680	\$1,5	00,000	35%
	PUD	90%	90%	720	\$3,0	00,000	45%
	Condo	90%	90%	680	. ,	00,000	45%
		85%	85%	640		00,000	45%
	2-4 Units	85% 85%	85% 85%	720 640		00,000 00,000	45% 45%
	<ol> <li>LTV/CLTV &gt; 90%</li> <li>Non-occupar</li> <li>Maximum col</li> </ol>	t co-borrowe		ed. an balance \$1,50	0,000.		
	<ul> <li>Non-occupar</li> </ul>	t co-borrowe		an balance \$1,50	ence		
	Non-occupar     Maximum co	nt co-borrowe mbined 1 <sup>st</sup> an	nd 2 <sup>nd</sup> lien lo	an balance \$1,50 Primary Reside Cash-out Refin	ence ance	Max Cash-out	Max DTI
	<ul> <li>Non-occupar</li> </ul>	t co-borrowe mbined 1 <sup>st</sup> an		an balance \$1,50	ence	Max Cash-out \$100,000	Max DTI 35%
	Non-occupar     Maximum cor     Property Type     1-Unit SFR	nt co-borrowe mbined 1 <sup>st</sup> ar	nd 2 <sup>nd</sup> lien lo	Primary Reside Cash-out Refin Credit Score	ence ance Loan Amount		Max DTI 35% 45%
	Non-occupar     Maximum cor     Property Type     1-Unit SFR     PUD	LTV 95% <sup>1</sup>	nd 2 <sup>nd</sup> lien lo <b>CLTV</b> 95% <sup>1</sup>	Primary Reside Cash-out Refin Credit Score 720	ance Loan Amount \$1,500,000	\$100,000	35%
	Non-occupar     Maximum cor     Property Type     1-Unit SFR	LTV 95% <sup>1</sup> 85% 85%	CLTV 95% <sup>1</sup> 85%	Primary Reside Cash-out Refin Credit Score 720 720	ence ance Loan Amount \$1,500,000 \$3,000,000 \$2,000,000	\$100,000 \$250,000 \$250,000	35% 45%
	Non-occupar     Maximum cor     Property Type     1-Unit SFR     PUD	LTV 95%1 85% 75%	CLTV 95%1 85% 85% 75%	Primary Reside Cash-out Refin Credit Score 720 720 680	Ence ance Loan Amount \$1,500,000 \$3,000,000 \$2,000,000 \$2,000,000	\$100,000 \$250,000 \$250,000 \$500,000	35% 45% 45%
	Non-occupar     Maximum cor     Property Type     1-Unit SFR     PUD     Condo	LTV 95%1 85% 85% 75% 80%	CLTV 95%1 85% 85% 75% 80%	Primary Reside Cash-out Refin Credit Score 720 720 680 640 720	ence ance Loan Amount \$1,500,000 \$3,000,000 \$2,000,000 \$2,000,000 \$3,000,000	\$100,000 \$250,000 \$250,000 \$500,000 \$500,000	35% 45% 45% 45% 45%
	Non-occupar     Maximum cor     Maximum cor     Property Type     1-Unit SFR     PUD     Condo     2-4 Units	LTV 95%1 85% 85% 75% 80% 80% 75%	CLTV 95%1 85% 85% 75%	Primary Reside Cash-out Refin Credit Score 720 720 680 640	Ence ance Loan Amount \$1,500,000 \$3,000,000 \$2,000,000 \$2,000,000	\$100,000 \$250,000 \$250,000 \$500,000	35% 45% 45% 45%
		LTV 95%1 85% 85% 75% 80% 80% 75% 6: t co-borrowe	CLTV           95%1           85%           85%           75%           80%           75%           80%           75%	An balance \$1,50 Primary Reside Cash-out Refin Credit Score 720 720 680 640 720 680 640 ed. an balance \$1,50 Second Hom	Ence ance Loan Amount \$1,500,000 \$3,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000	\$100,000 \$250,000 \$250,000 \$500,000 \$500,000 \$500,000	35%           45%           45%           45%           45%           45%           45%           45%
	Non-occupar     Maximum con     Maximum con     Property Type     1-Unit SFR     PUD     Condo     2-4 Units <sup>1.</sup> LTV/CLTV > 85%     Non-occupar     Maximum con	LTV 95% <sup>1</sup> 85% 85% 75% 80% 80% 75% 6: tt co-borrowe mbined 1 <sup>st</sup> at	CLTV 95%1 85% 85% 75% 80% 80% 75% ers not allow nd 2 <sup>nd</sup> lien lo	Primary Reside Cash-out Refin Credit Score 720 720 680 640 720 680 640 640 ed. an balance \$1,50 Second Hom se and Rate/Ter	Ence ance Loan Amount \$1,500,000 \$3,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000	\$100,000 \$250,000 \$500,000 \$500,000 \$500,000 \$500,000	35%         45%         45%         45%         45%         45%         45%         45%         45%
		LTV 95%1 85% 85% 75% 80% 80% 75% 6: t co-borrowe	CLTV           95%1           85%           85%           75%           80%           75%           80%           75%	An balance \$1,50 Primary Reside Cash-out Refin Credit Score 720 720 680 640 720 680 640 ed. an balance \$1,50 Second Hom	ence ance Loan Amount \$1,500,000 \$3,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,000,0000 \$2,000,000 \$2,000,000 \$2,000,000 \$2,0	\$100,000 \$250,000 \$250,000 \$500,000 \$500,000 \$500,000	35% 45% 45% 45% 45% 45%

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		Second Home Cash-out Refinance					
	Property Type	LTV	CLTV	Credit Score	Loan Amount	Max Cash-out	Max DTI
	1-Unit SFR	80%	80%	720	\$3,000,000	\$500,000	45%
	PUD	80%	80%	680	\$2,000,000	\$500,000	45%
	Condo	75%	75%	640	\$2,000,000	\$500,000	45%
			Purcha	Investment Pro			
	Property Type <sup>1</sup>	LTV	CLTV	Credit Scor	re Loan	Amount	Max DTI
	1-Unit SFR	85%	85%	720	\$3,0	00,000	45%
	PUD 2-4 Units	85%	85%	640	\$2,0	00,000	45%
	<sup>1.</sup> Condominiums no	ot allowed or	n investmen	t property transac	ctions.		
				Investment Pro Cash-out Refin			
	Property Type <sup>1</sup>	LTV	CLTV	Credit Score	Loan Amount	Max Cash-out	Max DTI
	1-Unit SFR	80%	80%	720	\$3,000,000	\$500,000	45%
	PUD 2-4 Units	80%	80%	680	\$2,000,000	\$500,000	45%
	<sup>1.</sup> Condominiums no	75%	75%	640	\$2,000,000	\$500,000	45%
Appraisal	<ul> <li>transcripts are required if the business income does not flow to the borrower's 1040s for validation.</li> <li>Transcripts must be received from the IRS prior to closing.</li> <li>Loan amount &lt; \$1,500,000: 1 full appraisal is required</li> <li>Loan amount &gt; \$1,500,000: 2 full appraisals are required</li> <li>When 2 appraisals are required the LTV will be based on the lower of the two appraised values</li> </ul>						
	<ul> <li>DU appraisal wat</li> <li>Appraisal Review:         <ul> <li>Appraisals with a Assessment (CE</li> <li>Appraisals with a</li> <li>When no CU sco available, a CDA</li> <li>When 2 appraisa</li> <li>The CU sco</li> <li>If the CU sco</li> <li>CDA value varia</li> </ul> </li> </ul>	ivers are n a Collateral DA). a CU score ore is return $\Delta$ is required als are required from the ore > 2.5 th nces > 10% inion (BPO) will be use	ot allowed Underwrit > 2.5 will i hed, either d. uired: e appraisal he CDA is 6 of the ap ) and Value ed to deterr	er (CU) score < require a satisfa due to the prop entered in DU v to be completed praised value o e Reconciliation nine the LTV/C	= 2.5 do not req actory CDA orde erty type or bec will be used to d d on the lower of r "indeterminate of Three Repor	uire a Collateral red by Plaza. ause a CU score etermine if a CD/ f the two appraisa	Desk is not A is required. als. analysis and a

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ARM Adjustments	Characteristic	LIBOR ARM						
	Index			ered rates for 1-year U.S. dollar-der ) as published in <i>The Wall Street</i> J				
	Margin	3.00%			ournul.			
	Life Floor	The floor is the margin						
	Interest Rate	Product	First Adjustment	Subsequent Adjustments	Lifetime			
	Caps	5/1	2%	2%	5%			
		7/1	5%	2%	5%			
		10/1	5%	2%	5%			
	Change Date	5/1	Dates are every 12 mor	s the 60th payment due date. Subs				
		7/1	Dates are every 12 mor	s the 84th payment due date. Subs				
		10/1	The first Change Date i Dates are every 12 mor	s the 120th payment due date. Sub hths thereafter.	osequent Change			
	Assumability Conversion Option	Assumable. Not Available	9.					
Assets / Down Payment / Gifts	funds.		ne occupant borrower h investment property tra	as contributed a minimum 5% ansactions.	of their own			
	<ul> <li>Two months' cuaccount, or involution of the second number o</li></ul>	nust be disclos urrent and con estment portfo- nents must inc is the account h mber l covered ance late e depository of nust explain a int balances th onths. Any inc <b>posits:</b> rrower's cance cleared, to ev deposit. sit to the acco t there are suf funds to close. check or bank additional earn st be provided a may be used nust be the so rederal income tax returns for cash flow anal	sed and documented. secutive account states lio covering a minimum lude the following inform holder r investment institution ny recent large deposit hat are considerably gre dications of borrowed ful- elled check and two mo- idence a sufficient aver bunt must be addressed ficient funds on deposits statement and the depo- est money deposits are for down payment, clo- le proprietor or 100% of e tax returns must be ever that particular busines ysis must be provided to	s, newly opened accounts (with eater than the average balance inds must be investigated and anths' bank statements, up to a rage balance to support the am i in writing with supporting docu to cover the earnest money do osit receipt must agree with the e made, an amendment to the open sing costs, or reserves. wner of the business (or all boo valuated including, if applicable	hin the last 90 e over the the funds must nd including the iount of the umentation. eposit and any e Purchase original Purchase frowers combined e, the business s business bank			



	Marketable Securities:
	<ul> <li>Two most recent, consecutive months stock/securities account statements are required.</li> </ul>
	<ul> <li>Evidence of liquidation, including evidence of borrower receipt of funds, is required when funds are used for down payment or closing costs.</li> </ul>
	<ul> <li>70% of the value of stock accounts can be considered in the calculation of assets available for reserves.</li> </ul>
	Restricted stock subject to SEC rule 144 may be eligible subject to additional requirements.
	Retirement Accounts:
	<ul> <li>Most recent retirement account statement covering a minimum 2-month period.</li> <li>Evidence of liquidation is required when funds are used for down payment or closing costs.</li> <li>The following percentage of the vested amount may be used after reduction of any outstanding loans:</li> </ul>
	<ul> <li>If the borrower is &lt; 59.5 years old, 55% of the vested value of retirement accounts</li> <li>If the borrower is ≥ 59.5 years old, 65% of the vested value of retirement accounts</li> <li>Retirement accounts that do not allow any type of withdrawal are ineligible for use as reserves.</li> <li>If the retirement account only allows withdrawals in connection with borrower's termination of employment or device the the vested funde memory to be retired for account on the second for the retirement or device the the vested funde memory of the retirement of the retirement or device the the vested funde memory of the retirement of the</li></ul>
Borrower Eligibility	employment, retirement or death, the vested funds may not be considered for reserves. Eligible Borrowers:
	U.S. citizens
	<ul> <li>Permanent resident aliens with the following acceptable documentation:         <ul> <li>I-151 – Permanent Resident Card (Green Card) that does not have an expiration date, or</li> <li>I-551 – Permanent Resident Card (Green Card) issued for 10 years that has not expired, or</li> <li>I-551 – Conditional Permanent Resident Card (Green Card) issued for 2 years that has an expiration date accompanied by a copy of USCIS form I-751 requesting removal of the conditions, or</li> </ul> </li> </ul>
	<ul> <li>Un-expired Foreign Passport with an un-expired stamp reading as follows: "Processed for I-551 Temporary Evidence of Lawful Admission for Permanent Residence. Valid until mm-dd-yy. Employment Authorized."</li> <li>Inter Vivos Revocable Trusts</li> <li>Non-occupant co-borrowers</li> </ul>
	First-time Homeowners: Primary residences only
	Ineligible Borrowers:
	<ul> <li>Partnerships, Limited Partnerships, Corporations and LLC's</li> <li>Non-permanent resident aliens</li> </ul>
	Foreign Nationals
	Non-Revocable Trusts
	Borrowers with Diplomatic Immunity
	• Land Trusts
	<ul> <li>Borrowers with only an ITIN (Individual Taxpayer Identification Number)</li> <li>Greater than 4 borrowers on one loan</li> </ul>
Credit	Credit Standards:
	A tri-merged credit report is required. Unless otherwise addressed below, Fannie Mae underwriting guidelines must be followed for evaluating a borrower's credit history. Credit reports with bureaus identified as "frozen" are required to be unfrozen and a current credit report with all bureaus unfrozen is required.
	Credit Scores:
	Minimum Credit Score: Refer to the Eligibility Matrix.
	• The lowest qualifying score of all applicants is used to qualify. The qualifying score is the lower of 2 or middle of 3 scores and must be reviewed for each borrower.
	Trade Lines: Each borrower must have:
	3 open and active trade lines:
	<ul> <li>1 trade line reported for a minimum of 24 months</li> </ul>

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[	
	<ul> <li>All trade lines must have activity within the last 12 months</li> <li>At least one trade line must have a minimum \$2,500 high credit limit OR</li> <li>4 years of established credit history as follows:</li> </ul>
	<ul> <li>At least 1 tradeline established over 4 years from the application date</li> <li>At least 8 tradelines reported within the last 4 years (may be established less than 4 years)</li> <li>At least 1 tradeline active in the last 12 months</li> </ul>
	<ul> <li>At least 1 tradeline must be a mortgage tradeline (the same tradeline can meet the mortgage and active tradeline requirement if applicable)</li> </ul>
	<ul> <li>Housing Payment History:</li> <li>0 x 30 mortgage/rental delinquency in the past 12 months. <ul> <li>This applies to all mortgages and all borrowers on the loan.</li> <li>Mortgages must be rated up to and including the month of the new loan closing.</li> </ul> </li> <li>At least one borrower must have a fully documented, recent, consecutive, 12 month primary housing history with the exception of primary residences owned free and clear.</li> </ul>
	• For primary residence transactions, if the borrower's primary residence is owned free and clear for the most recent 12 months, the borrower's housing payment history for the primary residence will be considered acceptable, however the payment history on any other property must still be considered. <b>Bankruptcy:</b>
	<ul> <li>Chapter 7 bankruptcy: 4 years<sup>1</sup> from discharge date.</li> </ul>
	<ul> <li>Chapter 13 bankruptcy: 2 years<sup>1</sup> from discharge date. 4 years<sup>1</sup> from dismissal date.</li> </ul>
	Foreclosure: 7 years <sup>1</sup> from discharge date.
	<b>NOD / Short Sale/Short Payoff / Restructured or Modified Loan / Deed-in-Lieu:</b> 4 years <sup>1</sup> from completion date.
	<b>Collections, Charge-offs, Judgments, Garnishments &amp; Liens:</b> Delinquent taxes, judgments, charged-off accounts, collection accounts, past-due accounts, tax liens, and anything that has the potential to affect title must be paid off at or prior to closing. Tax repayment plans must be paid off at or prior to closing.
	<sup>1.</sup> Timeframes for measuring derogatory credit seasoning is based on the application date, not the note date.
Disaster Policy	Refer to Plaza's Natural Disaster Policy for requirements.
Geographic	Hawaii: Properties in Lava Flow Zones 1 and 2 are not allowed.
Restrictions	Texas: Cash out refinance transactions are not eligible. West Virginia: Delegated deliveries only.
Identity of Interest	Non-Arm's length transactions are not allowed; however, a borrower may be represented by a relative in the transaction (realtor or loan officer) if it is an open market transaction and there are no fees credited to the borrower. A relative cannot be both realtor and loan officer for the borrower.
	A Non-Arm's length transaction is any transaction where there is a relationship or business affiliation between the borrower(s) and/or any parties in the transaction. If a direct relationship exists between any of the parties to a transaction, including the borrower/buyer, property seller, employer, lender, broker or appraiser, then the transaction will be considered non-arm's length.
Income & Employment	Income must be documented per the DU findings certificate subject to any limitations listed within these guidelines.
	<ul> <li>Ineligible Income: Regardless of DU findings, the following are ineligible:</li> <li>Employment and income commencing after the note date</li> <li>Restricted Stock Units (RSU) income</li> <li>Short-term rental income is ineligible on subject property purchase transactions. Subject property short-term rental income is only eligible when borrowers have a history of receiving short-term rental income from the subject property. All other FNMA rental income requirements must be met.</li> </ul>
	Foreign Income

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	<ul> <li>The following is required on all loans:</li> <li>1003: A completed and signed 1003 including a 2-year employment history is required for all berroward</li> </ul>								
	borrowers.     Income/Employment:								
		alidated by DU.	the DLL finalizate						
		alidated by DU,							
			Income Verification						
			DU Validation Se						
				been validated b	y DU, standard d	ocumentation per			
		ings report is req							
		ation of Employ				u dan al fa a a ll			
			m the borrower's						
			r days prior to the						
	dave prior t	n the Dorrower's t	ousiness through a or self-employme	a iniru-party sou	rce is required w	ithin 30 calendar			
	uays phore		or self-employmer	it income.					
	When relying on Dl	l validation servi	ces all Fannie Ma	a requirements i	must ha mat Raf	er to the Fannie			
	Mae Selling Guide			e requirements i	nusi be mei. Kei				
	Mae Selling Guide		iniation.						
	Refer to the Employ	vment and Incom	e chapter in Plaza	a's Credit Guide	elines for addition	nal details.			
Interest Only									
·····	Product Code	Interest Only Term	Amortized Term	Total Term	Fixed Period	Adjustable Period			
	NQDUF40IO	10 Years	30 Years	40 Years	30 Years	NA			
	NQDUA10140I	10 Years	30 Years	40 Years	10 Years	30 Years			
Interested Party	Habortion	To Toulo							
Contributions	Occupa	ncy	CLT			er Contributions			
Contributions	Owner-Occu	pied and	> 90'			3%			
	Second H		> 75% and			<u>3%</u>			
	Investment Properties		<u>&lt; 75 &lt;</u> All LT			9% 2%			
Loan Limits	Minimum Ioan am			VS	2	270			
Loan Linnts	Maximum Ioan am								
Max Financed	Primary Residence			umber of finance	d properties				
Properties / Exposure	T TITIALY RESIDENC	c. mere is no re			a properties.				
	Second Home or I	nvestment Prop	pertv:						
			dditional restrictio	ns. See Reserv	es Requirement				
			imum 720 Credit						
		properties is not a		eccie iequireur		- <b>1</b>			
	Maximum Loans/M	Aaximum Expos	ure: A maximum	of four Plaza lo	ans are permitted	d to one borrower.			
Mortgage Insurance	Not Applicable, reg				•				
Occupancy	- · · · · · · · · · · · · · · · · · · ·	ed primary reside	nce						
	<ul> <li>Second home</li> </ul>	· · · · · · · · ·							
	<ul> <li>Investment pro</li> </ul>	perties							
Property Eligibility	Eligible Properties								
	Attached/detached SFRs								
	Attached/detached SFRS     Attached/detached PUDs								
		e Mae Warrantat	(مار						
			view is allowed wh	en eligible: how	ever all attached	condominiums			
						condominants			
	require a complete 5+ units HOA Questionnaire regardless of review type								
	• 2-4 units								
	Ineligible Properti	es:							
		eclining markets							
		condition rating	of C5/C6						
		construction rati							
	<ul> <li>Model home le</li> </ul>								
			vr covonant						
		a private transfe		roodo restriction					
	<ul> <li>Properties with</li> </ul>	age restrictions	or with any other	resale restriction	12				



	- Droportion with litization
	<ul> <li>Properties with litigation</li> <li>Commercial properties</li> </ul>
	<ul> <li>Co-ops</li> <li>Condominium conversions less than three years from completion</li> </ul>
	<ul> <li>Condominium conversions less than three years nom completion</li> <li>Condominiums that are Unwarrantable</li> </ul>
	<ul> <li>2-4 unit condominium projects</li> </ul>
	Condotels
	Log, earth or geodesic dome homes
	Geothermal homes
	<ul> <li>Factory built housing including Modular Homes and Manufactured housing</li> </ul>
	Mixed use
	Timeshares
	Unique properties
	Properties > 20 acres
	Rural property as defined by any of the following: per appraiser, rural zoned, on a gravel road,
	comps > 5 miles, < 25% of surrounding market developed
	Agriculturally zoned, Hobby farms, ranches, orchards
	Properties located on Indian/Native American tribal land
Property Flips	Flips are generally not allowed. Case-by-case exceptions may be granted in cases of inheritance,
	divorce settlement, employer relocation, lender REO or in cases with substantial documented improvements.
	improvements.
	A flip transaction is a purchase transaction of a property that has been acquired within the last 180 days
	by the seller and is being sold for a quick profit.
Qualifying Ratios	Refer to the Eligibility Matrix for maximum DTI. In no case can the DTI exceed 45%.
	• 5/1 Fully Amortized ARM: Qualify at the greater of the note rate plus 2% or the fully indexed rate.
	• Fixed Rate & 7/1 & 10/1 Fully Amortized ARM: Qualify at the greater of the note rate or the fully
	indexed rate.
	• Interest Only: Qualify on the PITIA based on the 30-year fully amortizing loan term after the IO
Repair Escrows	period ends. Not allowed.
Reserves	Reserve requirements are determined by DU.
	Reserves must come from the borrower's own funds. Refer to the Assets section above for
	documentation requirements and any limitations on allowable assets.
	Other Financed Properties:
	Subject Property Primary Residence: Per DU
	Subject Property is Second Home or Investment Property: Additional reserves are required for all financed properties other than the subject property and the borrower's principal residence. The
	reserves are determined by applying a percentage to the aggregate of the unpaid principal balance
	(UPB) for mortgages and HELOCs on these other financed properties. The percentages are based
	on the number of financed properties:
	<ul> <li>1 – 4 financed properties: 2% of the aggregate UPB<sup>1</sup></li> </ul>
	<ul> <li>5 – 6 financed properties: 4% of the aggregate UPB<sup>1</sup></li> </ul>
	<ul> <li>7 – 10 financed properties: 6% of the aggregate UPB<sup>1</sup></li> </ul>
	<sup>1</sup> The aggregate UPB calculation does not include mortgages and HELOCs on:
	<ul> <li>The aggregate OPB calculation does not include mongages and HELOCS on.</li> <li>the subject property,</li> </ul>
	<ul> <li>the subject property,</li> <li>the borrower's principal residence,</li> </ul>
	<ul> <li>properties that are sold or pending sale, and</li> </ul>
	<ul> <li>accounts that will be paid by closing.</li> </ul>
	Ineligible Assets for Reserves:
	Gift funds
	Proceeds from cash-out

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Subordinate Financing	Subordinate financing is allowed per the Credit Matrix with the following
	requirements/restrictions:
	Institutional financing only.
	<ul> <li>Certain employer sponsored second liens may be acceptable by exception.</li> </ul>
	Subordinate liens must be recorded and clearly subordinate to the first mortgage lien.
	• Full disclosure must be made on the existence of subordinate financing and the repayment terms.
	ATR/QM Final Rule repayment calculation method for simultaneous loans must be used.
	Acceptable Subordinate Financing Types:
	<ul> <li>Mortgages with regular payments that cover at least the interest due.</li> </ul>
	<ul> <li>Mortgage terms that require interest at a market rate.</li> </ul>
	<ul> <li>Seller subordinate financing not allowed.</li> </ul>
	Ineligible Subordinate Mortgages:
	Subordinate mortgages subject to an interest rate buydown plan.
	<ul> <li>Subordinate mortgages subject to an interest rate buydown plan.</li> <li>Subordinate mortgages that allow negative amortization.</li> </ul>
	Subordinate mortgages that involved graduated or variable payments.
	<ul> <li>Subordinate mortgages that have wraparound terms.</li> </ul>
	Subordinate mortgages through a Community Second Mortgage/Down Payment Assistance
	Program.
	Subordinate mortgages held by the property seller.
	Any type of tax or judgment lien.
Temporary Buydowns	Not allowed.
Texas Home Equity	Not allowed.
Transactions	Purchase
	Rate/Term Refinance
	Cash-Out Refinance
	Rate/Term Refinance:
	The new loan amount is limited to the payoff of an existing first lien mortgage, any subordinate liens
	used to purchase the property, and closing costs and prepays.
	<ul> <li>Cash to the borrower is limited to the lesser of 1% or \$2,000.</li> </ul>
	<ul> <li>Properties currently listed for sale at time of loan application are not eligible for a rate/term refinance</li> </ul>
	• Properties currently listed for sale at time of loan application are not eligible for a rate/term reinfance transaction.
	If the property was listed within the last 6 months, the following is required:
	<ul> <li>Primary residence or second home only.</li> </ul>
	<ul> <li>Maximum 80% LTV/CLTV.</li> </ul>
	<ul> <li>Proof of canceled listing prior to closing.</li> </ul>
	• Acceptable letter of explanation from the borrower detailing the rationale for changing the
	intention to sell.
	Cook Out Definement
	Cash-Out Refinance:
	The property must have been purchased by the borrower at least 6 months prior to the loan
	application.
	For properties purchased with cash within the last 6 months, refer to the Delayed Financing section
	below.
	• There must be seasoning of at least 6 months since any prior financing or refinancing was obtained.
	Properties that have been listed for sale within the past 6 months of loan application are not eligible
	for a cash-out refinance transaction.
	Maximum cash-out limitations include the payoff of any unsecured debt, non-purchase money liens,
	and any cash in hand.
	Delayed Purchase Refinance:
	A Delayed Purchase Refinance is the refinance of a property purchased by the borrower for cash within
	6 months of the current loan application date and requires the following:
	• The LTV/CLTV is calculated based on the lesser of the purchase price or appraised value of the
	subject property.
	Loan is underwritten as a cash-out refinance for LTV/CLTV purposes and cash-out pricing applies.



	The CD from the original purchase must be provided. Documentation must show that no financing
	was obtained for the purchase of the property.
	<ul> <li>Funds used to purchase the property must be fully documented and sourced and must be the borrower's own funds (no borrowed funds, no gift funds, no business funds, no retirement funds, no pledged assets).</li> </ul>
	• Reimbursement of business funds, funds secured by a pledged asset, or funds from the borrower's retirement account are not considered "borrower's cash" for the purposes of this Delayed Purchase
	Refinance program.
	Loan-to-Value (LTV) Calculation:
	<ul> <li>Cash-Out refinance:</li> <li>If the borrower has less than 12 months ownership in the property, the LTV/CLTV is calculated on the lesser of the purchase price or appraised value.</li> </ul>
	<ul> <li>If the borrower has owned the property for 12 months, the LTV/CLTV is based on the appraised value.</li> </ul>
	Rate/Term refinance: The LTV/CLTV is based on the appraised value.
	Continuity of Obligation:
	Refinances must have continuity of obligation. When at least one (1) borrower on the existing mortgage is also a borrower on the new refinance transaction, continuity of obligation requirements has been met. If continuity of obligation is not met, the following permissible exceptions are allowed:
	The borrower has been on title for at least twelve (12) months but is not obligated on the existing mentages that is being refinenced and the borrower meets the following requirements:
	<ul> <li>mortgage that is being refinanced and the borrower meets the following requirements:</li> <li>Has been making the mortgage payments (including any secondary financing) for the most</li> </ul>
	<ul> <li>recent twelve (12) months prior to the closing date of the new refinance transaction, or</li> <li>Is related to the borrower on the mortgage being refinanced. Relatives are individuals related by</li> </ul>
	blood, marriage, adoption, or legal guardianship. The definition also includes domestic partners and fiancés.
	<ul> <li>The borrower on the new refinance transaction was added to title twenty-four (24) months or more prior to the closing date of the new refinance transaction.</li> </ul>
	<ul> <li>The borrower on the refinance inherited, or was legally awarded the property by a court in the case of divorce, separation or dissolution of a domestic partnership.</li> </ul>
	<ul> <li>The borrower on the new refinance transaction has been added to title through a transfer from a trust, LLC or partnership. The following requirements apply:</li> </ul>
	<ul> <li>Borrower must have been a beneficiary/creator (trust) or 25% or more owner of the LLC or</li> </ul>
	partnership prior to the transfer. <ul> <li>The transferring entity and/or borrower has had a consecutive ownership (on title) for at least the</li> </ul>
	most recent six (6) months prior to the closing date of the new loan.
	<b>NOTE:</b> Transfer of ownership from a corporation to an individual does not meet the continuity of obligation requirement.
	New York Consolidation, Extension and Modification Agreement (CEMA): Not allowed.
	Ineligible Transactions: Cash-out in the state Texas
Underwriting Method	All loans must be processed through Desktop Underwriter (DU) and receive an Approve/Ineligible or Approve/Eligible finding. Approve/Ineligible findings should be based on loan amount and/or purpose/LTV/loan amount. Program requirements are listed in these program guidelines; for anything not addressed in these program guidelines refer to Fannie Mae guidelines.
	When submitting interest only loans to DU, both fixed and ARM products must be submitted as fully amortized 30-year fixed rate products.
	All files must include:
	• Plaza's Alternative Loan Analysis Form – FM-489, or equivalent, to ensure the loan is processed
	<ul> <li>on the most appropriate program for the applicant.</li> <li>Ability to Repay (ATR) Borrower Certification Form signed by the borrower. Plaza's ATR Form, or</li> </ul>
	<ul> <li>Ability to Repay (ATR) Borrower Certification Form signed by the borrower. Plaza's ATR Form, or an inequivalent, must be provided.</li> </ul>

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Other Requirements	<b>Escrows/Impounds:</b> Unless prohibited by State law, all loans require escrow accounts to be established for the payment of taxes and insurance.
	established for the payment of taxes and insurance.
	<b>Higher Priced Mortgage Loans:</b> Higher Priced Mortgage Loans may be allowed by exception with the following additional requirements:
	<ul> <li>Regardless of LTV, loan must have an escrow account for a minimum of 5 years.</li> <li>Properties acquired by the seller within 180 days:</li> </ul>
	<ul> <li>If the property was acquired by the seller less than 90 days from the purchase agreement and the purchase price exceeds the seller's acquisition price by more than 10% then a second full appraisal is required.</li> </ul>
	<ul> <li>If the property was acquired by the seller between 91-180 days from the purchase agreement and the purchase price exceeds the seller's acquisition price by more than 20% then a second full appraisal is required.</li> </ul>
	<b>High Cost:</b> Federal, State and Local High Cost Loans are not permitted. Loans that meet the definition of "high cost," "high risk," "covered," "subprime," or any similar designation under state or local law are ineligible.
	Points and Fees: Points and Fees must be less than 3%.
	<b>Hazard Insurance:</b> 100% of the insurable value of the improvements with replacement cost coverage, as established by the property insurer, or the unpaid principal balance of the first and any subordinate mortgage.
	<b>Title:</b> UCC filings (including solar), private transfer covenants, mechanics liens and other items that would impact title, marketability or foreclosure are not allowed.
Program Specific	Alternative Loan Analysis Form, or equivalent, signed by the Correspondent Underwriter
Forms Required	Ability to Repay Borrower Attestation Form signed by the borrower

